

## **The working relationship between EPP CIC and the Department of Health:**

To clarify the position around license responsibilities and use of derivatives a Service Level Agreement between the **Department of Health** and **EPP CIC** was signed in late 2009.

### **Key points of the Service Level Agreement-**

- DH have transferred all licence responsibilities to EPP CIC to manage quality control on their behalf.
- EPP CIC must ensure that CDSMP and derivatives are only delivered by accredited tutors.
- EPP CIC are responsible for ensuring that CDSMP manuals and materials are available to all licensed organisations and accredited registered tutors in England.
- Providers of CDSMP or any derivative are able to source course materials direct from EPP CIC or other commercial sources.
- Materials for the CDSMP and derivatives are to be charged at cost plus handling charges where appropriate.
- Where electronic versions are available they will be available to download.
- For quality purposes, EPP CIC will establish and maintain a register of all accredited tutors who have been assessed as competent to deliver CDSMP and any derivative.
- Updates to course materials will only be available to those on the National Register of Self Management.

### **The National Register of Self Management**

The NRSM has been established in response to the SLA requirement to maintain a register of accredited tutors, as a way of verifying tutors accreditation status. EPP are required to be able to state, with confidence, that only fully accredited tutors are delivering CDSMP courses in England.

We hope that the National Register of Self Management will develop into more than a simple listing, that it will become a vibrant and active voice and support network for the self-management community- we have over a thousand people on the register so far from over 35 different organisations (including PCTs, EPP CIC, Arthritis Care, Terrence Higgins Trust, Co-Creating Health, Caring with Confidence and many others)

### **The National Register of Self Management is a standalone project-**

Data is held completely separately from EPP CIC data, tutors can decide themselves their level of contact by third party organisations, many choose to have contact from other organisations to increase delivery opportunities, this is in line with SS2Q best practice, although this is up to them and is indicated on the application form. Tutors details will not be made publicly available online.

### **All data is kept according to the Data Protection Act 1998**

Organisations using derivatives will be expected to have tutors trained by accredited trainers and to provide the National Register with basic information on numbers of courses run, tutors trained in order to track course numbers

### **Benefits of the Register for tutors-**

- Access course amendments and current training materials
- Regional, national and international networking
- Develop a personal passport to practice- a record of achievement in training and delivery
- Keep up to date with best practice through training opportunities, conferences and events
- Receive our bi-monthly newsletter- *Self Management Today* (copies attached)
- Have expertise recognised and receive learning credits from OCN- Level 4
- Members only area of [www.selfmanagement.co.uk](http://www.selfmanagement.co.uk) (coming soon)
- Increase delivery opportunities
- It is free!

Volunteer tutors will ***never have to pay to be on the register***- going forward we need to cover the costs of running the register and we will be offering organisational membership packages which will offer a number of services including: an online tutor management system to: simplify the tracking of tutor supervision and administration, to access best practice and find accredited tutors, assessors and Lead Trainers to deliver courses and training. We are working on making these services available over the coming months with online access available early next year.

The National Register is very much in its infancy- we have conducted market research with tutors and organisations in developing services and will continue to do so- if you are interested in getting involved in development, please contact us:

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